



Wisconsin Rapids Board of Education  
**Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

*MINUTES*

Sandra Hett, Chair  
Larry Davis  
Mary Rayome  
John Krings, President

November 1, 2021

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

Committee Members Present: Sandra Hett, Mary Rayome, John Krings and Larry Davis

Others Present: Brian Oswald and Ron Hett

I. Call to Order

Sandra Hett called the meeting to order at 7:05 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

**PS – 1 Motion by Larry Davis, seconded by Mary Rayome to approve the following support staff appointments:**

Anthony Quinnell	Location:	RCHS
	Position:	Custodian
Shana McNaughton	Location:	Lincoln High School
	Position:	Aide
McKenzie Kruk	Location:	Woodside Elementary
	Position:	Noon Duty Aide
Cynthia Fellowes	Location:	WRAMS
	Position:	Cashier
Kate McAllister	Location:	Grove Elementary
	Position:	Noon Duty Aide
Emily Smith	Location:	Mead Elementary
	Position:	Special Education Aide
Justin Zimmerman	Location:	District
	Position:	Van Driver
Holly Ihrcke	Location:	Howe Elementary
	Position:	Noon Duty Aide
Tina Midthun	Location:	Mead Elementary
	Position:	Special Education Aide

Carol Rogers	Location:	Woodside Elementary
	Position:	Special Education Aide

**Motion carried unanimously.**

B. Resignations

**PS – 2 Motion by Mary Rayome, seconded by Larry Davis to approve the following professional staff resignation:**

Travis Sprague	Location:	Lincoln High School
	Position:	Teacher

**Motion carried unanimously.**

**PS – 3 Motion by Mary Rayome, seconded by Larry Davis to approve the following support staff resignation:**

Robin Newman	Location:	District
	Position:	Van Driver

**Motion carried unanimously.**

C. Retirements

**PS – 4 Motion by Larry Davis, seconded by Mary Rayome to approve the following support staff retirements:**

Debra Christensen	Location:	Pitsch
	Position:	Special Education Early Childhood Aide

Cindy O’Loughlin	Location:	Howe Elementary
	Position:	Second Cook

Patricia McCarthy	Location:	Mead Elementary
	Position:	Kitchen Manager Production

Helen Henke	Location:	Lincoln High School
	Position:	Second Cook

**Motion carried unanimously.**

D. Substitute Teacher Incentives

Brian Oswald, Director of Human Resources, shared with the Committee some ideas for substitute teacher incentives due to lower fill rates. Administration recommend bonus pay as follows: \$300 bonus after 30 assignments, \$550 bonus after 50 assignments, \$900 bonus after 75 assignments, \$1500 bonus after 100 assignments, and \$2540 bonus after 127 assignments. Administration also recommended free lunch for substitute teachers on Mondays and Fridays.

**PS – 5 Motion by Mary Rayome, seconded by Larry Davis to approve the substitute teacher bonus pay as follows: \$300 bonus after 30 assignments, \$550 bonus after 50 assignments, \$900 bonus after 75 assignments, \$1500 bonus after 100 assignments, and \$2540 bonus after 127 assignments and free lunch on Mondays and Friday for substitute teachers, effective November 12, 2021 for the 2021-2022 school year.**

**Motion carried unanimously.**

IV. Updates and Reports

A. 2021-2022 Open Enrollment Update

The Committee reviewed and discussed the Open Enrollment report for the 2021-2022 school year as provided in the PSC background for November 2021. Brian Oswald, Director of Human Resources, explained to the Committee factors that may cause an increase and/or decrease in the District open enrollment numbers. For the 2021-2022 school year, we have 290 enrolled into the District and 342 enrolled out of the District.

V. Consent Agenda

- Motions:
- PS – 1 Support Staff Appointments
  - PS – 2 Professional Staff Resignation
  - PS – 3 Support Staff Resignation
  - PS – 4 Support Staff Retirements
  - PS – 5 Substitute Teacher Incentives

VI. Adjournment

Ms. Hett adjourned the meeting at 7:22 p.m.